MEMORANDUM OF UNDERSTANDING
BETWEEN
CHUNG-ANG UNIVERSITY, REPUBLIC OF KOREA
AND
DIPONEGORO UNIVERSITY, INDONESIA

In order to promote international understanding and to enhance educational and research opportunities for their students and faculty, Chung-Ang University, hereinafter referred to as CAU, and Diponegoro University, hereinafter referred to as Undip, have executed this agreement with the following provisions:

I. Areas of the Cooperation

The two institutions will encourage direct contact and cooperation between their faculties and administrative staff, departments and research institutions. Specific areas of cooperation between the two universities include, but are not limited to, the following general mutually acceptable activities in fields:

- Exchange of faculty members for research and teaching
- Exchange of students for education and research
- Joint research and supervision
- Exchange of academic materials and other information
- Special short-term academic programs

II. Student Exchange

1. **Number of Students:** The program is based on the principle of a direct one-to-one exchange of students with tuition waivers at the host institution. Each institution will attempt to maintain a balance in the exchange activity over a three-years period. The number of students from each institution will not exceed two (2) in each semester. The period of each exchange will be for the equivalent of one (1) semester or one (1) academic year.

2. **Selection of Students:** It is the responsibility of the home institution to nominate exchange students with academic and language skills that are appropriate for the program in which they will be enrolled at the host institution. The host institution has the right to require its minimum criteria of the applicants’ academic competence and language proficiency.

3. **Student Programs:** Exchange students will be permitted to enroll in all available courses and programs at the host institution for which they are qualified with the exception of those courses or programs in which places may not be available due to enrollment limitations.
4. Tuition fee, and living cost will be discussed case by case depending on the available fellowship.

5. Travel and expenses: Exchange students will be responsible for making their own travel arrangements and associated costs.

6. Study Program and Credits: Students participating in the exchange will receive credits at the host institution for work completed. The appropriate authorities at respective institution will send grades for courses completed to the other institution.

7. General
   a. Students during the exchange period will be subjected to the academic rules and disciplines of the host institution.
   b. Exchange students will be required to purchase the health insurance provided by the host institution or to provide proof of adequate health insurance coverage during their stay.
   c. Exchange students must possess passports and visas valid for the exchange period.
   d. Both institutions will ensure that adequate arrangements are made for the reception and orientation of exchange students.

III. Other Forms of Cooperation

Both institutions agree to seek out and pursue opportunities other than student exchanges which will enable them to assist each other in their efforts to enhance the education of their students, to increase the research accomplishments and broaden the knowledge base of their faculties, and to promote mutual understanding and enlightenment of the people of their respective countries.

IV. Duration and Termination

This agreement will come into effect with the last signature date for an initial period of five years. Thereafter it shall be automatically renewed from year to year, with the understanding that either party may terminate the agreement at any time with at least six months written notice. Students accepted to an exchange program prior to the termination date of the agreement shall be allowed to complete their course of study at the host institution.

Signed on behalf of
Chung-Ang University

[Signature]
Lee Yong-goo
President
Date: 15/4/2013

Signed on behalf of
Diponegoro University

[Signature]
Sudharto P. Hadi
Rector
Date: 26/3/2013